

Schedule 1, Regulation 8, Owners Corporations Regulations 2018

Owners Corporation Plan Number: _____

UNDER REGULATION 8 OF THE OWNERS CORPORATIONS REGULATIONS 2018, I/WE

Name(s) of Lot Owners: _____

of (address): _____

being the Owner(s) of Lot(s), Lot Number(s): _____

AUTHORISE:

Name of Person: _____

of (address): _____

AS MY/OUR PROXY:

A to attend, speak and vote in person on my/our behalf until (insert date until which proxy authorisation will be valid, up to a maximum period of 12 months) / /

OR

to attend, speak and vote in person on my/our behalf at the Annual or Special General Meeting of the Owners Corporation to be held on (insert date) / /

OR

to vote for me/us and on my/our behalf at the ballot having a closing date of (insert date) / /

OR

I/We direct the proxy to vote in relation to the following resolutions or matters as follows (If relevant, set out specific instructions to your proxy concerning how to vote in relation to particular resolutions or matters)

B To represent me/us on the Committee of the Owners Corporation

Signed by (Member(s) giving proxy): _____ Date: / /

Printed Name(s): _____

Please return the completed form to lrreed@lrreed.com.au.

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Information about proxies

This section is for information only and not part of the prescribed form.

Lot owners can appoint a trusted person as their representative at meetings, to vote in ballots or represent them on the committee. This person is your “proxy”.

If a lot is owned in a company name, a company director must appoint a named person, to represent it at the AGM, to vote on any resolutions or to nominate to the Committee.

If a property is owned in joint names and one owner wishes to nominate to the Committee, the co-owner must provide a proxy to the nominating owner. The elected Committee member is then known as a proxy for the lot and must not give the proxy to another person.

To authorise a proxy you must use the prescribed form and deliver it to the owner’s corporation secretary. If appointing a power of attorney as a proxy, you should attach a copy of the power of attorney.

Proxies automatically lapse 12 months after the form is delivered to the secretary, unless an earlier date is specified.

Proxies must act honestly and in good faith and exercise due care and diligence.

Proxies cannot transfer the proxy to another person.

A lot owner can revoke the authorisation at any time and choose to vote on a certain issue or attend a meeting.

It is illegal for someone to coerce a lot owner into making another person their proxy.

Owners corporations must keep the copy of the proxy authorisation for 12 months.